

Lee Township  
Regular Meeting Minutes  
December 9, 2024

The Regular Meeting of the Lee Township Board was called to order at 7:30 pm at the Lee Township Hall, located at 877 56<sup>th</sup> Street, Pullman, Michigan.

**Members Present:** Supervisor Rawson, Clerk Blackburn, Treasurer Godlew, Trustee Hatfield, Trustee Lewis.

**Members Absent:** None.

**Amendments:** None.

**Board Comments:** All board members introduced themselves.

Supervisor Rawson reminded the attendees that the state of Michigan has rated our well system as a type 1, upgraded from a type 2. This will introduce additional testing and cost requirements to the township and more information will be known in the coming months.

**Citizens Comment:**

Rick Reo - The new Bloomingdale superintendent, he introduced himself and is looking forward to making partnerships with local government and the community. Some items and potential opportunities he shared for the board and public to think about: Sharing of facilities, sharing of resources, sharing of benefits, grants etc.

He also mentioned that at 6:30pm Thursday this week, there will be a community forum in the library at the pullman elementary school, and at 6:30pm Wednesday at Bloomingdale high school.

**Guest Speaker:** None.

**Approval of Regular Board Minutes:**

*A motion was made by Rawson and seconded by Godlew to approve the November regular meeting minutes as presented. All voted "Aye." Motion carried.*

**Approval of Special Board Meeting Minutes:** None.

**Treasurer's Report:** The Treasurer's report was read by Treasurer Godlew.

The treasurer announced that winter tax bills are out, and to please direct all questions to the treasurer.

*A motion was made by Rawson and seconded by Hatfield to receive the Treasurer's Report as given. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew - yes, Trustee Hatfield, - yes Trustee Lewis - yes.*

**Commissioners Report:** None.

**Deputy Report:** Deputy Godsey: 146 calls for service in Lee Township for the month of November. He attended court for the ordinance violation. The land owner has agreed to evict the

tenant at this location. The ticket was dropped as a result. After eviction 30 days will pass, and the new board will need to decide whether or not to file another ticket with the tenant should the ordinance violation persist.

**Fire Department/ EMS Report:** Zack Clark: 40 calls total for November. The team attended training for Chimney fires with their ladder truck and extension ladders. Pulman holiday social was successful and the public was raving about the decorated trucks and Santa.

**Code Official Report:** No report.

**Assessor's Report:** Heather Jahr: Emailed report read by Rawson:  
*BOR*

*December Board of Review will meet Tuesday, December 10th, at 6:30pm to correct Qualified Errors to the Assessment Roll. At present there are 4 docket items to address. I am hopeful to have a productive meeting.*

*Splits*

*Parcel 12-021-004-00, owned by Allegan County Resource Development, applied for and was granted 4 splits to the parcel earlier in 2024. Due to septic restrictions the property owner has amended the split application to create 2 parcels. Amendment Approved.*

*End Of Year*

*12/31/24 is "Tax Day" for 2025 valuation. As a parcel physically sits that day is how it is meant to be valued on the 2025 Assessment Roll. Within the next 3 weeks I will be carrying out field inspections of any building permit that is still "open" in my records. Once this task is complete final costing for the 2025 Assessment Roll will be carried out. Property owners will be notified of the change in valuation, and how to appeal 2025 valuation if deemed necessary, with the annual Notice of Assessment which is mailed in mid-February.*

*Mailing Address and Record Card*

*Please help notify property owners that if there is a change to the mailing address for a parcel the property owner must notify Lee Township in order to update the mailing address in the Assessment and Tax Records.*

*Please also help notify property owners that it is always in their best interest to verify the attributes held on the parcel record card. This information includes land area, building count and dimensions, building attributes (story height, bathrooms, porches, etc).*

**Ambulance Reports:** None.

**Building Inspector's Report:** In the month of November there were 8 mechanical building permits and 1 new building permit for improvements in the amount of \$120,000.

**Cemetery Report:** None.

**Transfer Station Report:** Treasurer Godlew reported that for the month of November the Transfer Stations brought in \$1,440.00 and 49 tickets.

**Lake Board:** None.

**Newsletter Report:** None.

**Holiday Committee Report:** None.

**Pullman Pride Report:** None.

**Road Committee Report:** Supervisor Rawson read a report mailed by Road Committee member Chuck Pugh:

*The first road listed below is the recommended road to be improved with 2" asphalt in 2025. The other roads listed are a ranked listing of all the twp. Paved roads that have not been improved with 2" asphalt surface. The roads are ranked by overall condition and traffic usage from worst to best. Please note the letters and numbers after each. The ratings read: G-good, F-fair, B-bad, T-terrible. The numbers 1-3 indicate traffic usage with 3 being the heaviest.*

*50th from 104th to 102nd 1 mile - F to B-2 traffic. Please note: the drainage and brush on the shoulder needs improvements. This would take another contract with the county or outsider.*

*Ladeau Dr. from 109th to 53rd - 1 mile B-1. Note: very thin asphalt.*

*Sophia Circles - three dead end streets just off 105th near XX tracks - 1/4 mile - B-1. Note: very thin asphalt.*

*54th from Baseline to 102nd 1 mile - G - 3 traffic*

*51st from 103rd to 101st 1 mile - G - 1 traffic*

*110th from 54th to 53rd 1/2 mile - G - 2.5 traffic*

*102nd from 50th to 48th 1 mile - G - 2 traffic*

*55th from 102nd to Baseline 1 mile - G - 1 traffic*

*TOTAL - 6 3/4 miles of roads that need 2" asphalt*

*P.S. IMPORTANT ----- Road Millage needs renewal in 2025.*

## **UNFINISHED BUSINESS:**

Water Hydrants at the Cemetery: all 6 were repaired by Jensen's excavating for a total invoiced amount of \$7,296.00.

## **NEW BUSINESS**

Training for all members of the board - training has been approved up to \$750 and was already allocated in the budget for FY 2024.

*A motion was made by Godlew and seconded by Rawson to approve the cost of training for all members of the board for a total of \$750 as presented by Clerk Blackburn. Motion carried. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew - yes, Trustee Hatfield, - yes Trustee Lewis - yes.*

**Payment of the Bills:** Presented by Clerk Blackburn, totaling \$107,764.01.

*A motion was made by Godlew and seconded by Rawson to approve the payment of the bills for a total of \$107,764.01. as presented by Clerk Blackburn. Motion carried. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew - yes, Trustee Hatfield, - yes Trustee Lewis - yes.*

**Correspondence:**

*A motion was made by Rawson and seconded by Godlew to adjourn the meeting. All voted "Aye." Motion carried.*

Meeting adjourned at 8:08pm.

Minutes submitted by: Kathryn Blackburn, Clerk